
INVITATION FOR BIDS

Notice is hereby given that Johnson County Sheriff's Office, by the Board of Commissioners of Johnson County, Indiana, hereinafter referred to as the County, will receive sealed bids for purchase of a replacement security system as described herein.

Bid packets are available at the Johnson County Sheriff's Office, 1091 Hospital Road, Franklin, Indiana 46131, between the hours of 8:00 a.m. and 4:30 p.m. Please direct all questions concerning the bid process to Major Duane Burgess at (317) 346-4605.

Interested vendors shall participate in a **mandatory** facility tour on Monday, September 10, 2018, at 10:00 a.m. The facility tour will be the vendor's opportunity to identify all facility locations, needs, and collect adequate data to provide bids for the proposed solution in accordance with bid requirements. Failure to complete a tour will result in rejection of a bid.

Sealed bids must be received by the Johnson County Auditor, 86 West Court Street, Franklin, Indiana 46131 no later than 10:00 a.m. (Local Time) on September 24, 2018. Bids received after such hour will be returned unopened. Bids received prior to this time shall be opened and publicly read at the public meeting scheduled to take place on Monday, September 24, 2018 at 10:00 a.m. at the Johnson County West Annex, 86 West Court Street, Franklin, Indiana 46131. All interested citizens are invited to attend and should any citizens require special provisions, such as handicapped modifications or non-English translation personnel, the County will provide such provisions as long as the request is made by September 19, 2018.

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I. Purchase Description

The County is seeking bids for replacement of security control systems at the Johnson County Jail. Bids shall include products, services, and labor costs to accomplish the following goals of the project:

- Replace existing video surveillance and recording systems;
- Replace existing door control systems;
- Replace existing intercom and paging systems;
- Replace and install related touch control, monitors, control stations, and integrations; and
- Provide testing training for installed systems including end-user and administrative tasks.

A. Minimum Vendor Qualifications

Vendor must have a minimum of ten years of experience in the field of security controls systems for Correctional Facilities and must have completed and placed into operation a minimum of ten projects similar in scope and size to the Johnson County Jail. Vendor must provide information establishing that they possess adequate staff and that staff members have the qualifications and experience to provide the services required to install and provide ongoing service for respective systems for this bid.

Vendor must provide a minimum of three references to prior jobs with comparable size and complexity to this job. Vendor must provide the name, title, address, telephone number, and e-mail address of a contact person, completion date, and a description of the system. Johnson County reserves the right to increase or decrease the number of units under this contract at any time.

Vendor shall state the availability and cost of a maintenance contract within its bid, although the County is under no obligation to proceed under a maintenance contract.

B. System Architecture Requirements

Systems shall be stand-alone and reside on an isolated network(s). The Johnson County Sheriff IT staff will provide a secure cross-connect to provide remote access/support and health alerting within the specifications as described herein. All viewing stations, operating, recording, and other equipment shall be provided by the vendor and included in the bid.

Network IP addressing, VLANs and related configuration shall be designed and coordinated with the Johnson County Sheriff IT staff prior to installation.

System shall be non-proprietary, built using off-the-shelf components available for purchase from multiple national distributors.

All components of the proposed security control system shall seamlessly integrate using industry best-practices solutions.

Network and video processing equipment shall be capable of providing continuous streaming to all included control stations and video playback stations simultaneously at a minimum of 30fps at 1080p resolution.

Installation of equipment shall be done using best-practices including but not limited to proper enclosures and mounting, cable runs, termination, labeling of cables and components, and documentation. Proposed installation details shall be described in the bid. Installation of equipment shall comply with applicable fire code, building code, and local and state regulations.

Systems shall be capable of continuing control and integration with duress alarms, officer radio systems, utility controls, lighting, receptacles, inmate telephones, and water valves consistent with current system's functionality.

System shall allow for all routine maintenance tasks to be performed by Johnson County staff. Training and documentation for performing these tasks shall be provided.

C. Hardware, Software, & Licenses

The project shall include replacement of ALL equipment including, but not limited to: monitors, printers, touch controllers, workstations, hardware, software, card readers, access cards, licensing, door access hardware, video recording and playback hardware, intercom hardware, cabling, software, components, and servers.

Three access control stations shall be provided for the following locations at the Johnson County Jail: 1) Main Control Room 2) Pod Control Room 3) Jail Administration Office

Ten client licenses shall be provided for viewing live and archived video

Door and access systems shall have a manual override so that doors can be opened, closed, and locked in the event of a system failure.

Systems shall:

- Be capable of logging all access and activity of end-users, administrators, and operators of the system;
- Be configured with user specific logins (no generic logins) and all administrative credentials and access methods provided to the Jail Major prior to project completion;

- Feature on-premises health monitoring and alerting to equipment, including but not limited to servers, core equipment, network equipment, and appliances.

Johnson County Sheriff's IT staff shall be provided with all technical documentation, installation media, and license data for installed systems.

Cameras shall be IP cameras with a minimum of 1080p resolution / 2 Megapixel, and provide coverage as identified during the facility tour. A diagram of camera installation and coverage shall be provided with the bid scope of work.

D. Video Recording

Video recording system shall be capable of holding a minimum of one year of continuous 24/7 recording for all cameras and capable of a minimum of 50% expansion of storage beyond initial installed capacity.

Video recording system shall be fault tolerant including but not limited to RAID disk configuration, redundant servers, hot-spare, off-site (within Johnson County network) replication. System shall survive failure of multiple hard drives, or full server storage unit and still maintain minimum storage capacity requirements until failed unit(s) is replaced. Vendor shall include full detail of data protection strategy of the proposed solution.

Video storage system shall be capable of recording of all cameras at a minimum of 30fps at 1080p resolution. For storage considerations, cameras in critical locations, such as blocks, tanks and padded cells will set for 1080P at 30FPS. Other non-critical area cameras will be set for 720P at 15 to 20 FPS. Motion detection can be enabled but video will record on every camera 24/7/365.

E. Services

Bid shall include labor and cost for all project needs including but not limited to travel, lodging, network, power, hardware installation, software installation, integration, programming, and training unless otherwise noted in the bid.

All existing related equipment shall be removed and left on premise for Johnson County to dispose of.

Installation shall be conducted so that the Johnson County Jail will remain fully operational and continue to have functional door, video, and intercom systems during the installation of new equipment. Bid shall include detailed implementation plans describing how this will be accomplished.

All components shall be fully installed, programmed, and operational and Johnson County staff trained prior to considering the job complete. Installation tasks will be completed on-site and not permitted via remote connectivity.

Training shall be provided to designated jail administrative staff to conduct administrative functions such as user administrations, housekeeping, and routine maintenance tasks.

F. Ongoing Support

Escorted, remote support connectivity will be provided by Johnson County Sheriff IT staff in conjunction with the Johnson County Sheriff Jail Administrative Staff using remote connection tools as provided Johnson County Sheriff IT staff. Remote sessions will be coordinated with the Johnson County Sheriff IT staff on an as-needed basis.

Repair tasks requiring greater than two hours to resolve via remote connection shall be considered as exhausted for remote support capability and will require on-site repair.

Vendor must be capable of providing on-site service within four hours after exhausting customer provided remote support options as described in this RFP.

Vendor must be capable of providing 24/7 telephone support.

Proposed plan for on-going security patches and upgrades including but not limited to computer operating systems, product software, servers, and controlling equipment shall be included in the bid.

G. Evidence of Financial Responsibility

Pursuant to Johnson County Ordinance § 5-1-3-4(c), the Vendor must provide evidence of financial responsibility in the form of a bond or certified check not to exceed ten percent (10%) of the estimated cost of the project.

H. Bid Checklist

The following documents are required:

- Surety Bond or Certified Check in the sum equal to ten percent of total bid
- Non-Collusion Affidavit
- Itemized cost of all hardware, software, and services bid
- Proposed Contract, including a Scope of Work describing full details of implementation including description of specific facility locations as discovered during facility tour. Scope shall include functionality and capability of proposed items including but not limited to video coverage, door controls, intercom systems installations, integrations, operation of, training, and technical details of all components of the proposed solution
- Projected Implementation Timeline
- Cabling Diagram and Specifications
- Network Diagram and detailed documentation including specific VLAN, IP, and configuration details.

- Implementation plan describing installation methodology and a detailed description of how current Jail systems will remain operational until cut-over to new equipment. Preference will be given to flexible implementation plans that will allow systems to be updated and brought operational in the "old section" of the Jail facility during an early phase of the project.
- Installation Diagram
- Detailed list of all hardware and software components
- Training Plan
- Ongoing Support Options
- Schedule of overall cost of ownership including support options for a ten year period
- Description of expected equipment life expectancy
- Warranty Description for all hardware, software, and services/workmanship

II. Evaluation Criteria

The following evaluation criteria will be used to determine which bid is selected:

1. Capabilities, assets, and resources available to perform the contract work;
2. Successful history of installing and servicing these systems in other jails;
3. Compatibility with existing Johnson County jail systems;
4. Ability to conform with contract terms and conditions; and
5. Cost.

Each Vendor shall demonstrate to the satisfaction of the County that the Vendor has sufficient qualifications to perform the work under this contract within ninety (90) days of execution of the contract. The burden to demonstrate such qualifications shall be on the Vendor.

Each Vendor shall be skilled and regularly engaged in the general type of work called for under the contract. The County shall award this contract to the lowest responsible and responsive bidder.

III. Additional Requirements for Submission of Bids by Trusts

A bid submitted by a trust must comply with the provisions of Indiana Code § 5-22-3-5.

IV. Applicable Contract Terms and Conditions

A. E-Verify Program

The Vendor shall provide documentation to the County evidencing that the Vendor has enrolled in and is participating in the E-Verify program regarding the eligibility status of all newly hired employees of the Vendor pursuant to Indiana Code § 22-5-1.7. The Vendor is not required to verify the work eligibility status of all newly hired employees of the Vendor through the E-Verify program if the E-Verify program no longer exists. Further, the Vendor

shall sign an affidavit affirming that it has enrolled in and is participating in the E-Verify program and that the Vendor does not knowingly employ an unauthorized alien.

B. No Investment in Iran

The Vendor must certify that the Vendor is not engaged in investment activities in Iran, as defined by Indiana Code § 5-22-16.5-1, *et seq.* Providing false certification may result in the consequences listed in Indiana Code § 5-22-16.5-14, including termination of this Contract and denial of future Johnson County contracts, as well as imposition of a civil penalty.

C. Insurance Requirements

The Vendor's Contract must contain the following language, and Vendor shall provide a certificate of insurance that complies therewith:

Contractor shall furnish an acceptable certificate of insurance and all endorsements to Client prior to the commencement of this Agreement. The Certificate shall state that the Client has been added as additional insured under general liability, auto liability, and umbrella liability, that waiver of subrogation applies to all policies listed in favor of certificate holder, and that Contractor's insurance is primary and noncontributory as concerns work for certificate holder. Any deductible or self-insured retention amount or other similar obligation under the insurance policies shall be the sole obligation of Contractor. Failure to provide insurance satisfactory to Client as required in this Agreement is a material breach of contract entitling the Client to terminate this Agreement immediately.

V. Conditions under which a bid may be cancelled or rejected

No bid may be withdrawn after the scheduled time for opening bids without the written consent of the Board of County Commissioners for a period of ninety (90) days after the bid date. The Board reserves the right to reject any or all bids and to waive any or all irregularities in any or all bids.